

Rami Abdulghafour
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Profile

To implement all my skills and knowledge in your organization, so that I can enhance my experience to achieve the overall organizational goals.

An accomplished, versatile and results-driven professional with a proven track record in driving sales and increasing revenue, ultimately benefiting the company bottom line.

Objective

Now looking to secure a challenging and rewarding new role, where skills, knowledge and expertise gained throughout previous experience in the sales sector can be transferred across and utilised to best effect for the benefit of your organisation.

Key Competencies

- > Leadership > General Management
- > Communication > Team Leader

Career Summary

Date from 9 February 2016 To present

Sales Assistant at Beirut Duty Free:

- Responsible for selling items and increase sales
- Point of sale: cashier experience
- Good customer service

Trainee at Bank Audi from 15/9/2014 to 15/10/2014

- 2 weeks as a teller
- 2 weeks as a CSO

Accountant at UDECO from 1/11/2014 to 1/11/2015 part time job

- Daily entries and transactions like debit and credit
- Balance sheet for every month
- Income statement upon request

Professional Development

- > Health and Safety > Manual Handling
- > Safeguarding Children

Education

In progress

MBA in management information system(MMIS), Lebanese International University,Saida,Lebanon
2012-2015

Ba in management information system (BMIS), Lebanese International University, Saida, Lebanon
2010-2012

- Visual basic Studio(applications like calculator, money convertor, search button using arries)
- Operation Management(Low cost operations)
- Data Management (Database entries,SQL, Excel using relationship between tables)
- Quantitative methods of business decisions

BT in Accounting and Computer, National Evangelical Institute School, a degree from the Lebanese government, Saida, LB.

- Arabic accounting (debit, credit, account receivables, account payables, depreciation, etc..)
- English accounting (journal entries, income statement, balance sheet,etc..)
- Finance (Loan, interest payables, calculating interest, capital of a company,etc..)
- Computer (MS office: Access, Excel, PowerPoint, Word)

PERSONAL DEVELOPMENT & SKILLS

- The ability to multitask during rush office hours to fasten the work process with good quality.
- “Team work” more likely to work in a group habitat to create sufficient work flow
- Can integrate with all modules of customers and reach the client will.
- “problem solving” fast and accurate solutions to reach the domain objective
- Written and verbal communication skills (built up through essays, presentations and reports)

Key I.T Skills

- MS Office: Word, Excel, PowerPoint, Publisher etc.
- Visual Basic Studio
- ERP system
- Point of sales
- SQL

Other Details

Other: Driving Licence issued in Lebanon.

Languages:

- English: Excellent spoken and written
- Arabic: Excellent spoken and written

Interests: I am interested in sports much more like bodybuilding.

References are available on request